Why A4G Love Receipt Bank
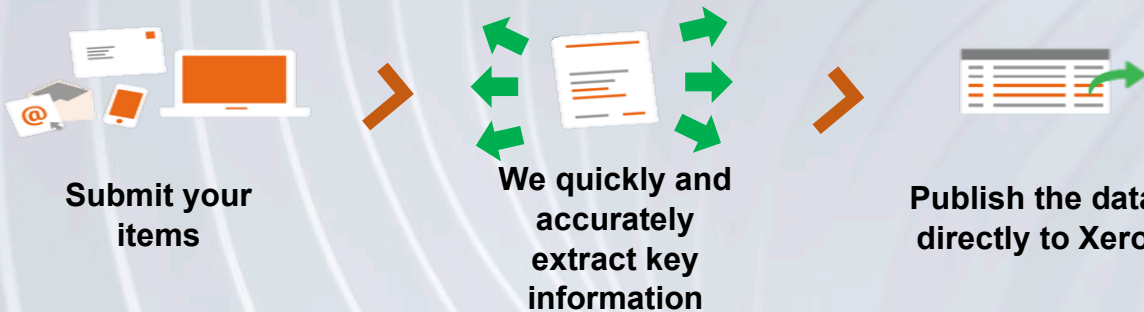
A4G CHARTERED ACCOUNTANTS

What is Receipt Bank?

Receipt Bank is a software application (and Xero add-on) that takes the hassle out of manual data entry by allowing businesses to electronically capture and store their receipts. No more need for the shoe-box full of receipts.

After making a purchase, all you need to do is take a picture of the receipt and upload it to Receipt Bank. The software then captures the exact information needed from the document.

Submit your items > **We quickly and accurately extract key information** > **Publish the data directly to Xero**

Instant and Accurate Data Extraction

- Receipt bank allows you to extract all the important data including supplier, currency, total amount, tax amount, payment method and other important details from your business receipts, bills, invoices and bank statements and upload them from your phone, laptop or email account.
- With up to date visibility of your finances, you reduce the risk of miss deduction.
- Your data will be stored for a minimum of 10 years and can be accessed at anytime from anywhere in the secure library.

Straightforward Management of Expenses

- Share your workload using the Expense Approver to appoint members of your team to review and approve employee expenses.

- Specify which individual user on the account can view, edit and export data using the "Maintain Users" tab of the "Accounts Settings" page to add and remove users.

- Effortlessly create, populate and complete expense reports for your employees.

- Receipt Bank will automatically generate new reports at regular intervals for all added employees to help you process these expenses with ease.

Just £9 per month for A4G clients. Contact us today.

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Seamless Data Integration

- Receipt bank will reduce the time spent on financial administration by connecting to your cloud accounting platforms.

- Using automated publishing and automated transactions, Receipt Bank codes and categorises your transactions and moves them to the bank feed on your accounting platform ready for you to reconcile.

Timely Records and Reports

- The Bank Extraction feature allows you to automatically analyse and upload the important information from your bank statements into a spreadsheet or .CSV download format.

- The Invoice Fetch feature exports all your invoices from online suppliers into your inbox and merges all duplicates, allowing you to review and publish.

Stress-free Management of Sales Invoices

- Receipt bank extracts and exports all the important information from your sales invoices to your accounting platform, creating a full record of the good and services that you have sold to your customers.

- Receipt Bank keeps a standard layout across all your transactions, helping you to maintain a clear and concise set of data.

- You can keep track of your sales invoices and become aware of those still outstanding.

- Receipt Bank scans and stores all the important information for you to access wherever you are, avoiding time consuming tasks such as entering data into spreadsheets or hunting for missing paperwork.

Reduced Administration Time

- Receipt Bank will save you time that could be used to develop other areas of your business by reducing the need for manual data entry. For those that are self-employed or a sole trader, this can be particularly helpful.

- Receipt Bank produces accurate and concise data making it easier for you to process bills, invoices and receipts following HM Revenue & Customs guidelines and reassuring that you remain tax compliant.

What's next?

Receipt Bank is a great tool that can help simplify many bits of red tape that are required when running a business. You can have access to it from **just £9 per month** if you are an A4G client.

We love talking about Receipt Bank and other time-saving apps that can streamline the processes in your business. Contact us on **01474 853 856** or **email discovery@a4g-llp.co.uk** to learn more about Receipt Bank or enquire about any other apps that can help improve your business efficiency, so you can concentrate on what you do best: running your business.